



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER  
MATIALI ICDS PROJECT, JALPAIGURI

Memo No. 68/ICDS/MAT

Dated :22/02/2019

**NOTICE**

**DIRECT SELECTION OF ANGANWADI HELPERS(AWH)**

As per decision taken in the District Selection and Monitoring Committee meeting dated 28/01/2019 and 14/02/2019 And 21/02/2019 **online applications** are hereby invited from the eligible WOMEN candidates only **to fill up the vacancies in the post of Anganwadi Helpers (AWHs), under Matiali ICDS Project.**

This is an honorary service and selected candidates will not be considered as Govt. employee.

**Candidates are requested to read the following instructions before applying for the above post:**

1. **Portal for online application:**

[www.eapplyicdsjalpaiguri.in](http://www.eapplyicdsjalpaiguri.in) or [www.jalpaiguri.gov.in](http://www.jalpaiguri.gov.in)

2. **Date & Time for online application:**

From 10:00 A.M. on 26/02/2019 to 29/03/2019 up to 5.30 P.M.

3. On successful submission of application candidate can **Print Acknowledgement Receipt** and requested to preserve it for future reference.

4. **Residence :-**

A candidate applying for the said post must be the a resident of the concerned Gram Panchayat, where vacancy exists, within the Matiali ICDS Project area, consisting of the following Gram Panchayats:

I)Matiali Batabari No 1 GP II)Matiali Batabari No 2 GP III)Bidhannagar GP IV)Indong-Matiali GP  
V)Matiali-Hat GP.

A candidate is considered for the vacancies of the concerned Gram Panchayets in which she resides (according to residential certificate issued by competent authority) and this residential certificate should be produced at the time of Viva-Voce in original. Selected candidates shall be posted in an Anganwadi Centre(AWC) in the concerned Gram Panchayets within the Project area

5. **Age** :- The applicant must be in the age limit of **18-45 years as on 01/01/2019**  
(Date of birth should be between 01/01/1974 and 01/01/2001)

*22/02/2019*  
Child Dev. Project Officer  
MATIALI ICDS PROJECT  
Chalsa, Jalpaiguri

6. **Educational Qualification :-**

- Minimum educational qualification Class VIII Passed.
- However a candidate with higher educational qualification will also be considered for the post of AWH.
- The above noted minimum educational qualification must be possessed by the candidate on or before the date of publication of this notice.

7. Vacancies:

Posting may be done in any vacant AWC within Gram Panchayats under Matiali ICDS Project ( vide Point -4) . And candidate must be a resident of that particular GP where vacancy exists. Vacancy may change.

**AWH Vacancies :-Total-52, UR - 21, SC -12, ST -03, OBC-A -06, OBC-B-03, P.H -07 (details given below)**

Name of Gram Panchayat	No. of Vacancy	Category of Vacancy						Remarks
		UR	SC	ST	OBC- A	OBC- B	PH	
i) Matiali Batabari No 1 GP	5	2	1	0	1	0	1	N.B:- A candidate must be a resident of the GP where vacancy exists
ii)Matiali Batabari No 2 GP	12	4	3	1	1	1	2	
iii)Bidhannagar GP	10	4	3	0	1	1	1	
iv)Indong-Matiali GP	10	4	2	1	1	1	1	
v)Matiali-Hat GP	15	7	3	1	2	0	2	

N.B:- candidates are requested to check the category of the vacancy of a particular G.P before applying for the post.

8. **Documents required for online application :**

- Residential certificate(with photo attested by the issuing authority) :-**Residential certificate, issued not more than 6 months old as on date of publication of this notice.  
**Issuing authorities:** -Member of Parliament( MP)/Sabhadhipati Zilla Parishad /Member of Legislative Assemblies(MLA)/Sabhapati-Panchayat Samiti/Pradhan-Gram Panchayat or the concerned District Magistrate(DM)/Addl. District Magistrate(ADM)/Sub-Divisional Officer(SDO)/Block Development Officer(BDO)etc. Name of G.P must be mentioned clearly in residential certificate if it is issued by any authority other than Gram Panchayat Prodhan and should be produced at the time of Viva in original.
- Age proof:- Certificate of Birth / School certificate/ Class X Admit card/Class X passed certificate will be accepted as Age Proof of the candidates .**
- Caste Certificate :**
  - Caste certificate, issued only by the Sub-Divisional Office will be accepted .
  - Otherwise the candidate will be treated as a general candidate.
  - Caste Certificate must be valid in respect of State of West Bengal and issued on or before publication of this notification.

**d)) Certificate for person with Disability:**

Certificate, issued on or before publication of this Notification (with 40 % and above disability) by the competent authority will be accepted. Otherwise, the candidate will be treated as a general candidate.

**e) Identity Proof:**

Candidates are requested to put ID Number of any Govt. approved Identity Card ( like PAN /AADHAR/EPIC etc) at the time of online submission of application.

f) Scanned Full Signature and Recent Passport sized Coloured Photograph (Jpg or Jpeg format)

g) Educational Qualification certificates/testimonials as per point no. 6.

No other documents need to be uploaded (except photo and full signature) at the time of online applications: Candidates are requested to mention only details of the documents as required

**9. Selection Process**

- a) Candidate for the said post will be selected through a **written examination** followed by a **viva-voce**.
- b) The total marks for written and viva-voce will be 100 in the ratio of 90:10.
- c) If a candidate qualified in the written examination, does not appear in the viva-voce, she will be disqualified for selection as AWH.
- d) There will be no qualifying marks in the viva-voce test.
- e) A candidate must secure 30 marks to qualify for the Viva-Voce. However , Selection Committee may take decision to call the candidates for viva –voce in 1:5 ratio.
- f) For preparation of Panel ,marks obtained in the written examination as well as in the Viva- Voce test will be considered for preparation of merit list.

**10. Syllabus for written examination and Viva-Voce**

- |  |   |          |
|--|---|----------|
| (I) An essay of 150 words in mother tongue (Class-VIII standard)   | : | 15 Marks |
| (II) Arithmetic (Class VIII standard)  | : | 20 Marks |
| (III) Nutrition, Public Health, Status of Women  | : | 15 Marks |
| (IV) English language (candidates understanding of the simple and Primary knowledge of English language), simple translation up to the level of class VIII | : | 20 Marks |
| (V) General knowledge  | : | 20 Marks |
| (VI) Viva Voce   | : | 10 Marks |

**11. Discontinuation of AWH .**

- a) Age limit for discontinuation/termination from the honorary work of AWHs will be 65years for all recruits as per extant govt. order.
- b) If it is found at any stage of selection process or even after selection that the candidate has submitted any wrong information regarding her age, caste, educational qualification, residential address etc. her candidature is liable to be summarily rejected without assigning any reason thereof. Legal action as per govt. rule may also be initiated against her.

12. If selected, the rate of Honorarium & Additional Honorarium per month for AWH will be AS PER EXISTING GOVT. ORDER

13. No Candidate will be allowed to enter the Written test / Viva-Voce venue/centre without production of the valid Admit card.

14. The selection of AWH will be as per the Final decision of the District Selection and Monitoring Committee(DSMC) Jalpaiguri as per vacancy and reservation .

15. Any candidate after selection in the post of AWH will have to abide by all the Govt. rules and Regulation as issued time to time and as applicable for working as AWH.

16. Date of Written Examination and Viva-Voce will be notified later on and candidates will have to download Admit Card for Written Examination and for Viva-Voce test from the said Websites.
17. Those candidates who will be selected for Viva-Voce Test will have to upload self-attested photo-copies of all the certificates as per Point No. 8 to the above websites at the time of downloading the Admit Card for Viva-Voce Test. Candidates will have to show all these testimonials/certificates in original at the time of Viva-Voce Test.
18. One candidate can submit only one application for a particular post. One candidate can apply for both the posts (i.e for AWW & AWH if all conditioned fulfilled) . Multiple applications will be summarily rejected.

  
 22/02/2019  
 Child Development Project Officer  
 Matiali ICDS Project  
 Jalpaiguri

Memo No. 68/1/ 26 /ICDS/MAT

Dated :22/02/2019

Copy forwarded for information ,wide circulation and taking necessary action to:

1. The Director of ICDS, Department of WCD & SW, Kolkata, W.B.
2. Sri Avijit Kumar Mitra , Jt Secretary to Govt. of West Bengal ,Dept of WCD & SW, Kolkata, W.B..
3. The Sabhadhipati , Jalpaiguri Jila Parishad
4. The District Magistrate , Jalpaiguri
5. Dr. Sourav Chakraborty , Hon'ble M.L.A Alipurduar A.C & Chairman of DSMC Jalpaiguri.
6. Sri Bulu Chik Baraik , Hon'ble M.L.A Mal A.C & Vice - Chairman of DSMC Jalpaiguri
7. The Additional District Magistrate (Gen) , Jalpaiguri
8. The Sub-Divisional Officer, Mal, Jalpaiguri with the request to publish in office Notice Board.
9. The District Programme Officer ICDS , Jalpaiguri with the request to publish in office Notice Board
10. The District Information & Cultural Officer , Jalpaiguri with the request to publish
11. The DIO ,NIC Jalpaiguri .With a request to upload the notice on the District website.
12. The Sabhapati, Matiali Panchayet Samity. with the request to publish in office Notice Board
13. The Block Development Officer, Matiali with the request to publish in office Notice Board
14. The Block Medical Officer of Health, Matiali with the request to publish in office Notice Board
15. Assistant Director of Agriculture , Matiali with the request to publish in office Notice Board
16. The Block Land & Land Reforms Officer, Matiali with the request to publish in office Notice Board
17. Inspector In-Charge, Matiali Police Station
18. Sub Inspector of Schools , Matiali with the request to publish in office Notice Board
19. The Post Master, Matiali Post Office. with the request to publish in office Notice Board
- 20- 24) The Pradhans - i)Matiali Batabari No. 1 GP ii)Matiali Batabari No. 2 GP, iii)Bidhannagar GP, iv)Indong-Matiali GP, v)Matiali Hat GP with the request to publish in office Notice Board
- 25) Office Notice Board.
- 26) Guard File.

  
 22/02/2019  
 Child Dev. Project Officer  
 MATIALI ICDS PROJECT  
 Chalsa, Jalpaiguri