



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE CHILD DEVELOPMENT PROJECT OFFICER  
MAL ICDS PROJECT, JALPAIGURI

Memo No. 57/ICDS/MAL

Date: 22.02.2019

**NOTICE**  
**DIRECT SELECTION OF ANGANWADI HELPERS (AWH)**

As per decision taken in the District Selection and Monitoring Committee Meeting dated 28/01/2019 and 14/02/2019, **Online Applications** are hereby invited from the eligible **WOMEN candidates only** to fill up the vacancies to the post of **Anganwadi Helpers (AWH) under Mal ICDS Project**.

This is an honorary service and selected candidate will not be considered as Govt. employee.

**Candidates are requested to read the following instructions before applying for the above post:**

1. **Portal for online application:**

[www.eapplyicdsjalpaiguri.in](http://www.eapplyicdsjalpaiguri.in) or [www.jalpaiguri.gov.in](http://www.jalpaiguri.gov.in)

2. **Date and time for online application:**

From 10.00 am on 26/02/2019 to 29/03/2019 upto 5.30 P.M.

3. On successful online submission of application candidate can **Print Acknowledge Receipt** and requested to **preserve** it for future reference.

4. **Residence :**

A candidate applying for the said post **must be the a resident of the GP/Municipality for which she is applying**, consisting following Gram Panchayats/Municipality:

- |                                 |                           |
|---------------------------------|---------------------------|
| i) Tesimla Gram Panchayat       | ii) Kumlai Gram Panchayat |
| iii) Rungamuttee Gram Panchayat | iv) Mal Municipality      |

The Candidates residing in above Gram Panchayats/Municipality are eligible for the post of Anganwadi Helpers (AWHs) in the Gram Panchayats/Municipality where she is a resident. Selected candidates shall be posted in an Anganwadi Centre (AWC) under the above Gram Panchayat/Municipality where she is a resident.

5. **Age** :

The applicant must be in the age limit of **18-45 years as on 01/01/2019**  
(Date of birth should be between 01/01/1974 and 01/01/2001)

6. **Educational Qualification** :

- The applicant should have passed class VIII.
- However a candidate with higher educational qualification will also be considered for the post of AWH.
- The above noted qualification must be possessed by the candidate on or before the date of publication of this notice.

7. **Vacancies** :

GP/Municipality	Total No. of Vacancies	UR	SC	ST	OBC-A	OBC-B	Persons with Disabilities(PWD)
Mal Municipality	3	2	1	0	0	0	0
Tesimla	10	0	1	0	3	2	4
Kumlai	14	0	9	0	2	2	1
Rungamuttee	14	5	6	0	1	1	1

- The Vacancies may change.

8. **Documents required for online application and production to the undersigned for verification before Viva-Voce( Date for which will be notified later on) :**

a) **Residential Certificate** :

Residential certificate, issued **not more than 6 months old** as on date of publication of this Notice.

**Issuing authorities** :

Member of Parliament (MP) /Sabhadhipati, Zilla Parishad/Member of Legislative Assembly (MLA)/ Sabhapati, Panchayat Samiti / Pradhan, Gram Panchayat or District Magistrate (DM) /Addl. District Magistrate (ADM)/Sub Divisional Officer (SDO)/Block Development Officer (BDO) etc.

**Name of Gram Panchayat must be mentioned clearly in residential certificate if it is issued by any authority other than Gram Panchayat Prodhan and should be produced at the time of Viva-Voce in original.**

b) **Age proof:**

Admit card / Certificate of Class X or Madhyamik Passed / Birth Certificate will be accepted as age proof of the candidate.

c) **Caste Certificate :**

- Caste certificate issued only by the **Sub-Divisional Officer** will be accepted.
- Otherwise the candidate will be treated as a general/UR candidate.
- Caste Certificate must be valid in respect of State of West Bengal and issued on or before publication of this notification.

d) **Certificate for person with Disability:**

Certificate with **40 % and above disability**, issued on or before publication of this Notification by the competent authority will be accepted. Otherwise, the candidate will be treated as a general candidate.

e) **Identity Proof :**

Candidates are requested to put ID Number of any Govt. approved Identity Card ( like PAN /AADHAR/Voter Card etc) at the time of online submission of application.

f) **Scanned Full Signature and Recent Passport size Colour Photograph** (Jpg or Jpeg format is to be uploaded during filling of application form)

**No other documents need to be uploaded (except photo and full signature), mention only details of the documents as required at the time of filling of the application form.**

9. **Selection Process:**

- a. Candidate for the said post will be selected through a **written examination** followed by a **viva-voce**.
- b. The total marks for written and viva-voce will be **100** in the ratio of **90:10**.
- c. If a candidate qualified in the written examination does not appear in the viva-voce she will be disqualified for selection as AWH.
- d. There will be no qualifying marks in the viva-voce test.
- e. A candidate must secure **30 marks to qualify for the Viva-Voce**. However, Selection Committee may take decision to call the candidates for viva –voce in **1:5 ratio**.
- f. For preparation of Panel marks obtained in the written examination as well as in the Viva- Voce test will be considered for preparation of merit list.

10. **Syllabus and Marks for written examination and Viva-voce:**

(I) An essay of 150 words in mother tongue (Class-VIII standard)	:	15 Marks
(II) Arithmetic (Class VIII standard)	:	20 Marks
(III) Nutrition, Public Health, Status of Women	:	15 Marks
(IV) English language (candidates understanding of the simple and Primary knowledge of English language), simple translation	:	

up to the level of class VIII / IX	:	20 Marks
(V) General knowledge	:	20 Marks
(VI) Viva- Voce	:	10 Marks

**11. Discontinuation:**

- a) Age limit for discontinuation/termination from the honorary work of AWHs will be 65 years for all recruits as per extant govt. order.
- b) If it is found at any stage of selection process or even after selection that the candidate has submitted any wrong information regarding her Age, Caste, Educational Qualification, Residential address etc. her candidature is liable to be summarily rejected without assigning any reason thereof. Legal action as per govt. rule may also be initiated against her.

12. If selected, the rate of Honorarium & Additional Honorarium per month for AWH will be as per extant govt. order.

13. No candidates will be allowed to enter the Written / Viva centre without production of the Admit card.

14. The selection of AWH will be as per the Final decision of the District Selection and Monitoring Committee (DSMC) Jalpaiguri as per vacancy and reservation.


15. Any candidate after selection in the post of AWH will have to be abiding by all the Govt. rules and Regulation as issued from time to time and as applicable for working as AWH.

16. Date of Written Examination and Viva-Voce will be notified later on and candidates will have to download Admit Card for written examination and for Viva-Voce test from the said websites.

17. Those candidates who will qualify for Viva Voce test will have to upload self-attested photo-copies of all the certificates as per Point No.8 during downloading of Admit card for Viva-voce test.

18. One candidate can submit only one application for a particular post. However one candidate can apply for both the post ( i.e for AWW & AWH if conditioned fulfilled ).

Multiple applications for same post will be summarily rejected.

  
 22/02/19  
 Child Development Project Officer  
 Mal ICDS Project  
 Mal, Jalpaiguri

**Memo No. 57/1(25)/ICDS/MAL**

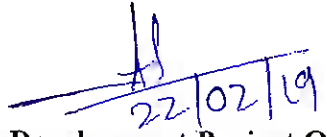
**Date: 22.02.2019**

**Copy forwarded for information and taking necessary action to:**

1. The Director of ICDS, Department of W&CD& SW, Kolkata, W.B.
2. Sri Avijit Kumar Mitra, Jt. Secretary to Govt.of West Bengal, Dept of W&CD & SW, Kolkata, W.B..
3. The Sabhadhipati , Jalpaiguri Zila Parishad.
4. The District Magistrate , Jalpaiguri.

  
 22/02/19

5. Dr. Sourav Chakraborty , Hon'ble M.L.A Alipurduar A.C & Chairman of DSMC Jalpaiguri.
6. Sri. Bulu Chik Baraik , Hon'ble M.L.A Mal A.C & Vice – Chairman of DSMC Jalpaiguri.
7. The Additional District Magistrate (Gen) , Jalpaiguri
8. The Sub-Divisional Officer , Mal Sub-Division, Jalpaiguri, with the request to publish in office notice board.
9. The District Programme Officer ICDS , Jalpaiguri.
10. The District Information & Cultural Officer , Jalpaiguri .
11. The DIO ,NIC Jalpaiguri .With a request to upload the notice on the District website.
12. The Sabhapati, Mal Panchayat Samity, with the request to publish in office notice board.
13. The Block Development Officer, Mal, Jalpaiguri, with the request to publish in office notice board.
14. The Chairman, Mal Municipality, Mal, Jalpaiguri, with the request to publish in office notice board.
15. The Block Medical Officer of Health, Mal, Jalpaiguri, with the request to publish in office notice board.
16. The Assistant Director of Agriculture , Mal, Jalpaiguri, with the request to publish in office notice board.
17. The Block Land & Land Reforms Officer, Mal, Jalpaiguri, with the request to publish in office notice board.
18. The Inspector In-Charge, Mal Police Station, Mal, Jalpaiguri.
19. Sub Inspector of Schools , All Circles , Mal, with the request to publish in office notice board.
20. The Post Master, Mal, Post Office, with the request to publish in office notice board.
21. 21– 23) The Proadhan – Tesimla, Kumlai ,Rungamattee Gram Panchayat, Mal, Jalpaiguri, with the request to publish in office notice board.
- 24) Office Notice Board.
- 25) Guard File.

  
**Child Development Project Officer**  
**Mal ICDS Project**  
**Mal, Jalpaiguri**